



## Curriculum Vitae Robert Howley

### Education

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- 1986-1987 **Hammersmith & West London**  
*DipRSA*  
RSA/Cambridge
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- 1977-1980 **Manchester University**  
*PhD*  
"The Notion of Deism in 17<sup>th</sup> & 18<sup>th</sup> century thought"
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- 1974-1977 **Manchester University**  
*BA Hons*  
Combined Studies (2.1)
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### Contact

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**ELT**  
online

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### Work Experience

- 2017-pres **Teacher and trainer**  
**ELT - English Language Training**  
London
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- Small group classes ('Quartets'):  
Intermediate and above
- University of Cambridge examination preparation: FCE, CAE, CPE and IELTS
- 1:1 training for range of clients, including architects, designers and analysts
- 2:1 training for events managers, marketing executives and research engineers
- 1987-2016 **Principal and Founder**  
**ELT- English Language Training**  
London
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- General English teaching at all levels from Beginners to near-native
- University of Cambridge examination preparation: FCE, CAE and CPE
- Special Courses include Business English and English for Tourism
- Executive training – clients include Pfizer, Young & Rubicam, Capital Bank of Latvia
- Hotel and hospitality training – clients include Thistle group and The Landmark
- In-company training – clients include JP Morgan, BP and Omni Whittington
- 1986-1987 **Teacher & Administrator**  
**Administrative English**  
**Language Training**  
London
- 1984-1986 **Head of English**  
**Fine Art Tutors**
- 1983-1985 **English Teacher**  
**Davies, Laing & Dick**
- 1981-1984 **Lecturer**  
**University of Kent**
- 1981-1983 **Lecturer**  
**University of London**  
**Extra-Mural Department**

# Career Highlights

- Current • **1-1 clients: Generali Director, Lighting Designer, Financial Analyst**  
Working on presentation skills, pronunciation and report writing respectively.
- 2012-pres • **GIA – Surveying, Property and Design Consultants**  
Nine courses (1-1 and group) provided for surveying and design consultants. Main areas covered: emails, reports and presentations.
- 2010-pres • **1-1 training for Simultaneous Translators**  
Eight courses for near-native speakers, focusing on the language of UN debates and speeches; high-level collocations for functions such as upholding values, committing support and expressing praise/condemnation; techniques for paraphrasing, softening and intensifying.
- 2012-2014 • **1-1 training for HNWI Russians**  
The teaching blended language work with cultural elements, such as the Citizenship test, driving test, the English education system, the media. Also work on functional development – emails, inviting, thanking and responding, etc.
- 2009 • **Zeppelin University, Friedrichshafen**  
Devised and delivered an intensive 1-week course, preparing academic staff for a transition to English-only course delivery. Topics included the lexis of academic discourse, cohesive devices, and the language of lecturing and tutorials.
- 2007-2009 • **1-1 training for a former politician/banker from Russia**  
Provided an extensive programme that started with basic vocabulary and structure, and progressed to more specific work on social English, British culture, financial vocabulary, the language of architecture, interior design and property development.
- 2007-2008 • **Planet Retail**  
Trained over 20 retail and financial analysts in top-end writing skills for market reports: describing trends, comparing performance, profiling CEOs, predicting and forecasting, etc.
- 2001-2003 • **JP Morgan**  
Supervised group courses for over 50 analysts, and personally trained 8 associates, the main focus being on pitching and presenting.
- 2001 • **Pfizer Product Department**  
Tested and interviewed 17 managers. Supervised 1-1 training in London, carried out onsite training in Freiburg, to enable the managers to do 'show-rounds' in English.
- 1994-1998 • **Capital Bank of Latvia**  
Provided multiple 1-1 courses for the President, Vice-President and top staff of the bank. Main focus on meetings with clients and suppliers, presentations and social English.

## Profile Summary

Teacher, trainer and language consultant with over 30 years' experience. Has worked for a vast range of companies and organisations, and had particular success with higher levels and near-native users. Special interests include vocabulary acquisition and use of technology in language learning. Currently enjoying the challenge of delivering top-quality online courses – and looking forward to offering blended learning solutions in the future.

## Interests

Music, history and history of ideas, theatre, golf, keeping fit and reading.